



जम्मू एवं कश्मीर ग्रामीण बैंक
JAMMU AND KASHMIR GRAMEEN BANK
Scheduled Bank Owned by Government

TENDER REF NO. JKGB/GAD/CCTV-AMC/2025-26/ 5174

DATED: 30.10.2025

Rate Contract Regarding
Comprehensive Annual Maintenance Contract (CAMC)
for CCTV Camera System installed at Branches/Offices
of Jammu and Kashmir Grameen Bank
across the UT of J&K and UT of Ladakh

(A) DISCLAIMER

The information contained in this Tender document or any information/documents provided subsequently to Bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the Bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Bidders for submission of bids. The purpose of this Tender is to provide the Bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each Bidder may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

(B) BRIEF ABOUT JAMMU AND KASHMIR GRAMEEN BANK

"Jammu and Kashmir Grameen Bank", a Regional Rural Bank created by amalgamation of J&K Grameen Bank and Ellaquai Dehati Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act, 1976 (21 of 1976) vide notification dated 05th April 2025, issued by Ministry of Finance, Department of Financial Services, published in Govt. Gazette on 07.04.2025, which came into effect on and from 01.05.2025, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the "Bank".

Detailed information about Jammu and Kashmir Grameen bank is available at Banks website www.jkgrameen.in.

(C) OBJECTIVE OF TENDER

To enter into rate contract with eligible Bidder for Comprehensive Annual Maintenance Contract (AMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh

The Tender document can be downloaded from official web site of the Bank www.jkgrameen.bank.in Other details i.e. specifications and Terms and Conditions will be available along with the Tender document.

(D) SCHEDULE FOR TENDER PROCESS:-

1. TENDER Ref. No.	JKGB/GAD/CCTV-AMC/2025-26/5174 Dated: 30.10.2025
2. Scope of Work	Rate Contract for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh.
3. Mode of Tender Submission	Offline
4. Contact details for correspondence regarding this TENDER	Mr. Vikash Koushal, General Administrative Department, Jammu and Kashmir Grameen Bank Head Office, Narwal-180006, Jammu E-mail: pdg.hoj@jkgb.in Contact No. 9797127377 / 9622363283
5. Tender Type	Open Tender
6. Base Currency	INR (₹)
7. Consortium	Consortium Bids are not allowed.
8. Tender Document Availability	Document can be downloaded from the Bank's website: www.jkgrameen.bank.in w.e.f 30/10/2025 to 20/11/2025
9. Tender Type	Two Bid System – Technical Bid and Commercial Bid
10. Pre-bid queries	Interested Bidders may submit their queries at pdg.hoj@jkgb.in upto 10/11/2025
11. Pre-bid Conference	11/11/2025 at 12.00 A.M. at Jammu and Kashmir Grameen Bank Head Office, Narwal, Jammu
12. Last date and time for Bid submission	20/11/2025 upto 05:00 P.M.
13. Address for submission of Sealed Tender	The General Manager, Jammu and Kashmir Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
14. Technical Bid opening date	25/11/2025 at 01:00 P.M at Jammu and Kashmir Grameen Bank Head Office, Narwal, Jammu
15. Commercial Bid opening date	To be communicated separately to technically qualified Bidders only
16. Project Duration	All branches upto 30.06.2028 in phased manner as per detail mentioned below as Annexure-1.
17. Tender Fee (Non-refundable)	₹1,770/- (Rupees One Thousand Seven Hundred and Seventy only)
18. EMD (Earnest money Deposit) Amount (₹)	EMD of ₹1,00,000/- (Rupees One Lakh only) in the form of TDR pledged to the General Manager Jammu and Kashmir Grameen Bank, Head Office, Jammu. Validity of EMD should be at least 06 months

Note:

Firms/Startups/MSE's that are exempted from paying Tender Fee/EMD (As per rules of Department of Industrial Policy and Promotion (DIPP), Bank registered units/ empanelled vendors (for relevant items and monetary limit) have to submit /upload scanned copy of documents in support of this exemption.

(E) INSTRUCTIONS TO THE BIDDERS:

1. **Bidders are required to submit details about their organization, experience, technical personnel in their organization / firm, competence and adequate evidence of their financial standing etc.** and should submit duly signed and stamped copies of all the required documents and Annexures enclosed with the tender document.
2. Each page of the tender should be duly signed and stamped by the Bidder or authorized signatory (Power of Attorney should be provided).
3. **The Bidders are advised to submit 02 sealed envelopes in a single envelope as per details mentioned below:**
 - a. **Sealed Envelope -1: All documents like tender document, Annexures, EMD, Tender fees receipt any other relevant document should be enclosed in Sealed Envelope – 1 and named as “Technical Bid regarding Rate Contract for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh”.**
 - b. **Sealed Envelope -2: Duly filled Commercial Bid as per Annexure – 6 should be enclosed in Sealed Envelope – 2 and named as “Commercial Bid regarding Rate Contract for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh”.**

NOTE:

- **Both sealed envelopes should be enclosed in a single Sealed Envelope and named as “Rate Contract for Comprehensive Annual Maintenance Contract (AMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh”. Bidder should clearly mention the name of the firm, valid e-mail address and contact no. on all 03 sealed envelopes.**
 - **Sealed envelope means that the opening of the envelopes should be properly sealed by double taping with seal and signature on it.**
4. The sealed envelope should be addressed to

**“The General Manager,
Jammu and Kashmir Grameen Bank Head Office,
Near Fruit Complex Narwal-180006, Jammu.”**

5. Clarifications if any may be sought from General Administrative Department of Jammu and Kashmir Grameen Bank at Head Office.
6. **Canvassing in any form is strictly prohibited and the tender of such Bidders that resort to canvassing will be liable to rejection/blacklisting of the said Bidder.**
7. Tender shall be rejected if the envelope is not sealed or if the Bidder submits any conditional tender.
8. The intending Bidders are categorically advised to submit all documents strictly in the attached formats only. The information required should be neatly filled/typed in each and every columns and row of the Formats. The applications received with "partly filled formats" not containing desired information in each and every columns/points/row of various Annexures shall be treated as INCOMPLETE and such tenders shall be summarily rejected without any reference to the Bidder and at the Bidder's risk and responsibility.
9. Jammu and Kashmir Grameen Bank reserves their rights to accept any or to reject all the tenders in part or whole without assigning reasons thereof and no correspondence shall be entertained in this regard.

(F) TERMS AND CONDITIONS:

The following terms and conditions will be binding on all the Bidders. These terms and conditions will also form a part of the Service Level Agreement, to be executed by the Successful Bidder and shall be applicable during the complete term of the agreement with the Successful Bidder/s:

1. **Tender fees** (non- refundable) of **₹1,770/- (Rupees One Thousand Seven Hundred and Seventy only)**, to be remitted through NEFT only vide below mention details:
 - A/C No.: **2000530100000217**
 - A/c Name: **Tender fee**
 - IFSC: **JAKA0GRAMEN**
 - Bank Name: **Jammu and Kashmir Grameen Bank**
 - Branch Name: **BO Narwal**
2. Scope of AMC Services:
 - a) AMC shall cover maintenance/ up gradation/ change/ replacement/ installation of all types of CCTV Camera System purchased by the bank (existing / new). AMC shall include the repair / replacement of defective parts with the parts of equivalent or higher specification and details of replacement should be provided to the competent authority. A standby arrangement is also mandatory in such cases.
 - b) AMC shall cover all the CCTV Camera System equipment under contract i.e. CCTV Cameras, NVRs, Monitors, Surveillance Hard disk drive, power supplies etc.

- c) The vendor has to ensure **uninterrupted 90 days** recording of CCTV Camera System covering all location in Branches/Offices and **180 days recording of the Branches having Locker Facility**. It includes relocation of CCTV cameras.
- d) Vendor should provide support for various issues relating to Hardware and Software, if required, taking backup before formatting the NVR, configuring Cameras etc. without any additional cost, however DVD/CD/Other Storage Device for backup will be provided by the Bank. However, if backup is not available then vendor has to provide the Certificate of **"No Backup Available"** and mention the reason thereof.
- e) Vendor should respond immediately to request made by the Branch/Office to provide necessary/ upto all available backup data for Police, Court or any other Law Enforcement agencies without any additional charges on external device provided by Bank.
- f) The Vendor will maintain inventory of CCTV Camera System equipment at all locations with identified Serial No./Machine No. All CCTV Camera System equipment under AMC will bear tags with Serial No., Machine No., Phone/Mobile No. of AMC vendor. The quarterly AMC payment will be made on the basis of the inventory. **Further the vendor will provide the detailed inventory of the CCTV Camera System equipment of all the branches/offices (under AMC/Warranty) in the Bank provided format and shall be reviewed at least half yearly.**
- g) The AMC vendor will also require to co-ordinate with the vendor for the CCTV Camera Systems which are under warranty for resolution of the problems.
- h) AMC of the CCTV Camera Systems equipment under warranty or under existing AMC coverage will commence immediately after the expiry of the warranty/ existing AMC. (Detail of Branch wise project duration is furnished in **Annexure-1** for reference).
- i) AMC shall be comprehensive in nature and the AMC Vendor should provide a helpdesk to act as a Single Point of Contact (SPOC) over phone, email for managing all requests for services, complaint logged by our Branches/Offices on all Bank working days from Monday to Saturday support basis. The vendor must provide the user with a complaint number for new service request over Phone or Email. Escalation matrix and Service Engineer Details for support should also be provided with full details as per **Annexure-4**. However, Bank may also ask the vendor to come on Sunday/Holiday and beyond working hours, if required.
- j) It shall be the responsibility of the vendor to make all CCTV Camera Systems work satisfactorily throughout the contract period and to hand over the system in working condition to the Bank after expiry of the Comprehensive Annual Maintenance Contract.
- k) During the first Quarter, the Vendor has to ensure that all the Video Recorders are placed in a suitable cabinet under lock and Key in the Branch Manager's office. The vendor should also ensure that the monitor displaying CCTV recording is not in the view of the customer/ visitor.
- l) During the first Quarter, the Vendor has to ensure that all the Video Recorders are displaying the actual Date and Time; also, ensure that the data can be copied from Video Recorder onto secondary device, viz pendrive, hard disk, CD/DVD etc.

- m) The Vendor has to Provide Basic Hands on training/ maintenance tasks/ fault reporting mechanism to be carried out by the Branch Manager and /or authorized person. The AMC Vendor shall provide hands on training to the branch staff within the Branch/ Office premises on operations of the system including special features, data retrieval, copying data onto different storage media, troubleshooting & routine maintenance of CCTV.
- n) Engineers/technicians have to bring their own tool kits and testing instruments required for checking, testing and attending to routine maintenance and breakdowns of CCTV Camera System

3. AMC for CCTV Camera Systems Components:

- a) Onsite comprehensive AMC for all the CCTV Camera System equipment including free replacement of spare parts, kits, NVR, Camera, LED Monitor, Power Supply, Surveillance HDD etc. during the period of the contract.
- b) During the AMC period the Vendor shall be responsible for all costs relating to labour, any spares, maintenance (preventive and corrective), compliance of security requirement and transport charges from and to the Site(s) in connection with the repair/ replacement of the equipment/ components or any component/ part there under, which under normal and proper use and maintenance thereof, proves defective in design, material or workmanship or fails to work as specified.

4. On-site Comprehensive AMC: AMC would be on-site and comprehensive in nature. The comprehensive AMC would include all components and accessories, which are an integral part of the complete system required to operate the system satisfactorily including CCTV Camera, DVR/HVR/NVR, Surveillance HDD, LED Monitor, wiring, power supply etc. The vendor shall repair or replace worn out or defective parts including all plastic parts of the equipment at his own cost including the cost of transport.

5. Maintenance Contract:

- a) The vendor shall provide onsite comprehensive maintenance services for all the hardware and software components at **quoted rates** during the contract period.
- b) Agreement for Annual Maintenance with the Bank would be executed by the vendor in the standard format designed by Jammu and Kashmir Grameen Bank, on a stamp paper of suitable denomination

6. Vendor's comprehensive maintenance and administration/ management of CCTV Camera System equipment/ components during AMC period: The selected vendor shall ensure that services of professionally qualified personnel are available at the specified project site for providing comprehensive on-site maintenance of CCTV Camera System equipment/ components for the period of contract, where the CCTV systems have been installed and operationalized. Comprehensive Maintenance shall include, among other things, day to day maintenance of the CCTV Camera systems as per the Bank's policy, repairing of CCTV Camera Systems, compliance to security policy requirements, etc. whenever required or in the event of system crashes/malfunctioning, arranging and configuring facility as per the requirement of the Bank, fine tuning, system monitoring, log maintenance, etc. The bidder shall provide services of an expert

engineer/technician at the Project site or other location where required whenever essential. In case of failure of CCTV Camera System the vendor shall ensure that system is made operational to the full satisfaction of the Bank. In the event of system break down or failures at any stage, protection available, which would include the following, shall be specified.

- Diagnostics for identification of systems failures
- Protection of recordings
- Recovery/ restart facility
- Reinstallation of CCTV Camera System

7. During the term of the contract, the VENDOR will maintain all the CCTV Camera System equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance services.

- a) Free maintenance services during the period of AMC. Professionally qualified personnel who have expertise in the repairing and maintenance of CCTV Camera System will provide these services.
- b) The vendor shall rectify any defects, faults and failures in the CCTV Camera System equipment and shall repair/replace worn out or defective parts of the CCTV Camera System equipment as per the SLA requirement. In case any defects, faults and failures in the CCTV Camera System equipment could not be repaired or rectified during the said period, the engineers/technicians of the VENDOR are required to accomplish their duties beyond the said schedules in case of any situation if it warrants. In cases where unserviceable parts of the equipment need replacement, the VENDOR shall replace such parts, at no extra cost to the BANK, with brand new parts or those equivalent to new parts in performance. For this purpose, the VENDOR shall keep sufficient stock of spare parts/ other equipment's at the premises of the VENDOR.

Note: Before undertaking major repairs, the vendor should ensure safety of the data of the DVR/HVR/NVR. If required, the vendor should have suitable back-up arrangements. (e.g. imaging the hard disk). The vendor shall ensure to maintain stand-by spares at all 08 Regional Offices and in Leh / Kargil regions, so as to maintain the required uptime at any point of time for the machines.

- c) The vendor will have to carry out the work during the above contract period and in the event of vendor's inability to do the same due to any reason whatsoever, the work will be got done through another AMC vendor & penalty amount directly proportionate to loss suffered by Bank due to non-performance /poor quality of services given will be deducted from AMC dues of the defaulting vendor and also PBG shall be forfeited and Bank shall cancel the contract of the said Bidder. Further, the said **vendor shall be blacklisted.**
- d) The AMC vendor shall be responsible to ensure uninterrupted services on all days to the Bank even if any staff engaged by company / firm is on leave or on weekly rest and/or on holidays to which he/she is entitled under the arrangement with the company / firm.

8. Support Requirements:

- a) Escalation matrix should be made available to the Bank at the beginning of contract and each time the matrix changes i.e. **Annexure-4.**
- b) Call register will be maintained by the AMC team to enter all the calls/emails received for support. Call sheets must indicate the Branch/office name, name of the bank's official, nature of complaint, the solution provided with time & date and the signature of the complainant.
- c) During the entire AMC period, it is incumbent on the vendor to provide complete and satisfactory technical support, shifting of CCTV Camera System (Full or Partial) etc. Sometimes these activities may have to be carried out during Holidays/Saturdays/Sundays, it is necessary that technical support personnel from the vendor's side to work (along with the technical staff/operating staff from the Bank's side) on these days as well, even though these may be holidays as per their service conditions.

9. Resolution Time :

- i) The vendor shall correct any fault and failures in the CCTV Camera System equipment and shall repair and replace worn or defective parts of the CCTV Camera System equipment immediately. The vendor shall ensure that faults and failures intimated by any Branch/Office must be diagnosed and repaired within stipulated timelines as below

Maintenance services shall be available on all working days of the Bank's Branches/Offices Monday through Saturday. The services should be available from 10:00 AM to 5:00 PM.

ii) Service Levels expected

S.No	Particular	Resolution Time
1	Complete CCTV Camera System Non-Functional	T +1 Day
2	Part equipment of CCTV Camera System Non-Functional	T + 3 Days
3	For providing Back-up	T + 3 Days

- iii) The vendor shall arrange for standby CCTV Camera System equipment/part, if they are not able to resolve the problem within the stipulated resolution period or CCTV Camera System equipment/part taken away for repairs. In any case, if the CCTV Camera System equipment/part repair is likely to take more than 24 hours, alternative spare must be arranged to make the CCTV Camera System operational so that Security System of the Branch/Office are not affected.
- iv) Vendor shall give an undertaking that sufficient quantity of spares for CCTV Camera Systems will be kept as stock during the AMC period.
- v) **Preventive Maintenance:** The VENDOR shall conduct Preventive Maintenance at least once in Six months in consultation with the concerned Branch/Office, during AMC Period.

- a) Preventive Maintenance will include inspection, testing, satisfactory execution of all diagnostics, cleaning and removal of dust and dirt from the interior and exterior of the CCTV Camera System equipment, and necessary repair of the equipment, replacement of worn-out parts, checking the hardware equipment. Value additions are welcome from the Vendor.
- b) Notwithstanding the foregoing, the VENDOR recognizes Bank's operational needs and agrees that Bank shall have the right to require the VENDOR to adjourn preventive maintenance. If vendor fails to carryout preventive maintenance during six months pro-rata charges may be deducted by the Bank at its own discretion.

10. **Penalty Provisions :**

- i) If the CCTV Camera System is not up within the time indicated in Par-9 (ii) above and stand by provision is not provided, the following penalty rates would be applied:

- ii) Downtime of Complete CCTV Camera System Non-Functional

S.No	Period of Delay	Penalty Amount (in ₹.)
1.	T + 1 Day	Nil
2.	T + up to 5 Days	₹100/- per day
3.	T + beyond 5 Days	₹200/- per day

- iii) Downtime of Part Equipments of CCTV Camera System Non-Functional/ providing Back-up.

S.No	Period of Delay	Penalty Amount (in ₹.)
1.	T + 3 Day	Nil
2.	T + up to 7 Days	₹100/- per day

T- Denotes Complaint Reporting Day

- iv) The downtime starts from the time of fault reporting by any means (Telephonic/Fax/Email/SMS etc.) and ends at repair / standby provision.
- v) The time of delay/default for determination of penalty will be calculated from the time of lodgement of complaint at the dedicated **Email ID** provided by the AMC vendor for the purpose, or from the copy of the call sheet duly signed by the Branch officials.
- vi) Any penalty due during the AMC period will be adjusted against the half yearly payments.
- vii) The vendor shall also guarantee that there shall not be more than three failures of critical components of the equipment in any calendar quarter at any site. In the event of more than three failures in these critical components, the vendor shall REPLACE the defective equipment with NEW compatible equipment, acceptable to the BANK immediately.
- viii) In the event of repeated failures of the equipment, the vendor shall REPLACE the defective equipment with equipment on demand from the Bank.

- ix) The Downtime will not exceeds 07 Days in any case. On such incident loss suffered by Bank will be deducted from AMC dues of the vendor and also the PBG shall be forfeited and Bank shall cancel the contract of the said Vendor. Further, the said **Vendor shall be blacklisted.**

11. Posting of qualified Service Engineers/Technicians and Team Leader for repair and maintenance services (Annexure-4):

- a) Qualified maintenance engineer(s)/ technician(s) very familiar with the CCTV Camera Systems, details provided in this Tender Document, shall perform all repairs and maintenance service described herein. The vendor shall post qualified service engineer(s)/ technician(s) during AMC period for trouble shooting, repair and replacement of all kits or parts and spare parts and render such other support services, as may be necessary for satisfactory functioning of the CCTV Camera Systems. No charges, fees, accommodation, boarding etc. shall be paid or provided by the Bank to the service engineer(s)/ technician(s), if any.
- b) The technical support service engineer(s)/ technician(s):
- Should be responsible for the overall technical support of the area he is working.
 - Should have proven expertise in rendering support services in similar capacity.
- c) Every time a preventive or corrective maintenance is carried out, the Vendor's engineer/technician shall make, effect in duplicate, a field call report which shall be signed by him and thereafter countersigned by the Bank's official. The original of the field call report shall be handed over to the Bank's official.
- d) Vendor shall ensure that vendor's key personnel with relevant skill are always available to the Bank. Vendor should ensure the quality of methodologies for delivering the services and its adherence to quality standard.
- e) All the engineer(s)/ technician(s) must be provided with mobile phones and should carry **vendor identity card**. They should be available on all working days At least one of the engineer(s)/ technician(s) should also be available on holidays & odd hours in case of need. In case of any engineer goes on leave or deputed to other work by vendor, he/she must be substituted by another engineer/technician on that day.
- f) The Bank will be within its own rights to refuse permission without assigning any reason to any or all the staff of the AMC vendor from entering the Bank premises.
- g) All employees have to wear the identity cards issued by the company while on duty. In no case any unauthorized person/outsider will be sent to offices of the Bank to carry out AMC work.

12. Any worn or defective parts withdrawn from the equipment and replaced by the VENDOR shall become the property of the VENDOR (storage media should be physically damaged by cutting/ breaking/ drilling before handover to vendor) and the parts replacing the withdrawn parts shall become the property of Bank.
13. The VENDOR's maintenance personnel shall be given access to the equipment when necessary, for purpose of performing the repair and maintenance services indicated in this agreement.
14. The Bank reserves the right to shift the equipment at any location.
15. On account of any negligence, commission or omission by the engineer(s)/ technician(s) of the VENDOR and if any loss or damage caused to the Equipment covered by the AMC or to any property of the Bank even if it is not covered by the AMC, the VENDOR shall indemnify/pay/reimburse the loss suffered by the BANK.
16. **Safety:** Vendor to ensure that his engineer(s)/ technician(s) shall conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the supplier shall comply with all the applicable safety standard codes and regulations.
17. **Site of AMC:** The site of AMC shall cover all the existing/new branches/ offices of Jammu and Kashmir Grameen Bank within the UT of J&K and UT of Ladakh.

Note: - In case of any addition or deletion of Branches due to merger of Branches, opening of new Branches/Offices of Jammu and Kashmir Grameen Bank in the UT of J&K and UT of Ladakh, the Vendor has to carry out the job in respective Branches/Offices as per the term and conditions of this tender.

18. Future addition/deletion of CCTV Camera Systems:

- a) The Bank would have the right to: -
- Shift supplied CCTV Camera Systems to an alternative site of its choice.
 - Expand the capacity/ enhance the features/ upgrade the CCTV Camera System technology supplied, either from the vendor, or another vendor, or developed-in- house.
 - Annual Maintenance Contract in respect of CCTV Camera System under warranty/AMC period will take effect immediately after the expiry of the warranty/AMC period (existing).
 - Bank may decide to add or remove certain CCTV Camera System from the Comprehensive AMC at any point of time during the contract. Payment for any inclusion/deletion of CCTV Camera System during the Comprehensive AMC period will be calculated on pro-rata basis. No advance payment of AMC charges will be made in any case.
- b) The AMC terms would not be considered as violated if any of above takes place. Should there be a fault in the operations of the CCTV camera system, the vendor, would not unreasonably assume that the causes lie with those components / software not acquired from them.

- 19. Checking of Records:** Jammu and Kashmir Grameen Bank can at any point of time check the books & records of the successful bidder.
- 20. The Contract period of AMC is of 30 months** and may be renewed for a period of 01 years as deemed necessary by the Bank on the existing rate, terms and conditions. Tenderers are advised to quote rates after examining the whole tender document.
- 21. Execution of Agreement:**
- a) **A format of the Service Level Agreement (SLA)** to be executed by the successful Bidder with the Bank will be provided by the Bank. SLA of Bid and Non-Disclosure Agreement (NDA) will be part of the agreement.
 - b) The successful Bidder has to submit duly signed and stamped notarized Service Level Agreement to the Bank within 15 days w.e.f. the date of issue of Empanelment Order by the Bank, on the agreed Terms & Conditions.
 - c) **Penalty on account of non-submission of Service Level Agreement by L-1 Bidder:** If L-1 Bidder fails to submit the Service Level Agreement within 15 days from the date of issue of Empanelment Order by the Bank, due to any reason, the Bank will be within its rights to cancel the allotment to the Bidder and proceed with forfeiting of the EMD and other penal provisions, and allot the same to L-2 bidder after he matches the price of L-1 bidder.
 - d) **Performance Bank Guarantee (PBG) shall be submitted to Bank at the time of execution of SLA. No SLA will be entertained without PBG.**
- 22. Earnest Money Deposit (EMD):**
- a) **EMD Amount:**
All the eligible bidders shall have to submit an EMD of ₹1,00,000/- (Rupees One Lakh only) in shape of TDR pledged to "The General Manager, Jammu and Kashmir Grameen Bank, Head Office-Narwal" should be accompanied with the Tender. Any Tender without EMD will out rightly be rejected by the bank. The TDR may be of any branch of Jammu and Kashmir Grameen Bank or any branch of a Scheduled Commercial Bank. Suppliers registered with Director General of Supplies & Disposals (DGS&D), National Small Industries Corporation (NSIC), MSE's, Start-ups, Govt approved sources are exempted. Tender without EMD shall be considered incomplete and shall be rejected.

b) Forfeiture of EMD: The EMD may be forfeited if,

- (i) A Bidder withdraws his Bid during the period of Bid validity specified in this BID: 'or'
- (ii) A Bidder makes any statement or encloses any form which turns out to be false/ incorrect at any time prior to signing of Contract; 'or'
- (iii) In case of successful bidder, if the bidder dishonors its bidding commitments or fails to sign the Contract or fails to accept the work order or fails to furnish Performance Bank Guarantee within 15 (Fifteen) days from date of award of the contract.

23. EMD of successful Bidder shall be released after the execution of Service Level Agreement / acceptance of the work order for AMC and submission of Performance Bank Guarantee (PBG).

24. EMD of unsuccessful Bidders shall be released within 02 months after the completion of Tender process. The unsuccessful Bidders have to collect the instrument (in original) from General Administrative Department, Head Office Jammu after submitting an application to release the EMD in their favor. Information regarding release of EMD in favor of unsuccessful Bidder shall be provided via mail (as mentioned in the tender document of the Bidder). Loss of EMD of unsuccessful Bidders (if not collected by them within 02 months w.e.f. the date of communication) shall be the sole responsibility of the said Bidder. The bank shall not be responsible for loss of instrument after the afore-mentioned time.

25. Performance Bank Guarantee (PBG):

- i. **Performance Bank Guarantee:** Performance Bank Guarantee amounting to **5% of the Total Cost of Ownership (as finalized by the Bank)** has to be submitted by the successful Bidder in the form of TDR or Bank Guarantee from JAMMU AND KASHMIR GRAMEEN BANK or any Scheduled commercial bank which should be valid for a period of **32 Months** (CAMC period + 02 Months). Failure of successful Bidder to provide the services within the stipulated time shall entail invocation of Performance Bank Guarantee or forfeiture of TDR or any other form of deposit as the case may be.
- ii. The PBG shall be submitted within 15 days w.e.f. the date of issue of Empanelment Order by the Bank along with SLA.
- iii. The PBG shall be denominated in Indian Rupees. All charges whatsoever such as premium; commission etc. with respect to the PBG shall be borne by the successful bidder.

26. The contract shall come into effect **w.e.f 01.01.2026** onwards or date of issue of Rate Contract Order by the Bank (whichever is later) and shall be binding on the successful vendor.

27. TDS and GST TDS will be deducted from all Bills at the prescribed rates applicable from time to time.

28. The rates finalized shall remain valid over the contract period of **30 months (upto 30.06.2028)** and no price variations shall be allowed for any rise or fall in cost of Labour, materials or any other factors influencing the order price.

29. The successful Bidder shall provide the services **w.e.f. 01.01.2026 onwards or date of issue of Rate Contract Order by the Bank (whichever is later)**, failing which the Bank shall be at liberty to cancel the contract of the defaulting Bidder and the earnest money of the successful Bidder shall be forfeited without assigning any reason. Besides, the Bank shall be entitled to recover from the successful Bidder any loss/damages which the bank may incur due to default of the successful Bidder.
30. Bank, if not satisfied with the services provided by the successful Bidder i.e. if there is delay in providing services to the Branches, may cancel the entire contract and invoke the Performance Guarantee/EMD including black-listing of the Bidder.
31. The Bank reserves the right to accept/reject any Tender/or all Tenders without assigning any reason thereof.
32. The conditional Tenders shall be rejected out rightly and no correspondence of any nature shall be entertained.
33. The Bidder should also provide Declaration regarding not-being blacklisted or otherwise and Declaration that the documents attached in response to this bid are genuine and bonafide, should be provided.
34. Bank may disqualify the Bidder, if at any time, it is found that any information submitted by the Bidder/service provider as mentioned in the Tender document is false or materially inaccurate/incomplete/incorrect.
35. **Dispute and Arbitration:-** " In the event of disputes, differences, claims and questions between the parties hereto arising out of this agreement or in any way relating hereto or any term, condition or provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first endeavor to settle such differences, disputes, claims or questions by friendly consultation and failing such settlement, the same shall be referred to the arbitration by the arbitrator appointed by both the parties mutually. The arbitration shall be held in accordance with the Arbitration and Conciliation Act, 1966 or any other statutory modification or re-enactment thereof for the time being in force and shall be held in Jammu. The Courts in Jammu alone shall have jurisdiction over such arbitration proceedings. The language of the arbitration proceedings and that of the document and communication between the parties shall be English. The award of the Arbitrator shall be final, conclusive and binding upon the parties. Such award shall be filed in any competent court in Jammu. The parties shall continue to be performing their respective obligations under this Agreement, despite the continuance of the arbitration proceedings, except for the disputed part under arbitration.
36. Each party will bear the expenses/costs incurred by it in appointing the Arbitrator. However, the cost of appointing the Umpire shall be borne equally by both the parties.
37. **Governing Laws:** - The Contract, its meaning and interpretation and relation between the parties shall be governed by the applicable laws of the Union of India read with local laws of UT of Jammu and Kashmir and the Firm shall agree to submit the courts under whose exclusive jurisdiction the Registered Office of Bank falls.

38. The resultant contract will be interpreted under Indian & J&K UT Laws.
39. Bidders are not permitted to alter or modify their bids after submission of the tender document.
40. The Tenderer should **sign & affix his/her firms stamp on each page of the Tender documents** and all its related documents. Tender documents not containing signature and stamp of the Bidder/ firm shall be rejected.
41. **Sensitive Information:** Any information considered sensitive must be protected by the Bidder / Bidder from unauthorized disclosure, modification or release or access. The Successful Bidder has to sign a Non-Disclosure Agreement with the Bank.
42. **Miscellaneous:**
- a) In the event of L-1 vendor back outs or Bank rejects the proposal of L-1 bidder on the ground of poor supports & services, the Bank may award the AMC to L-2 bidder provided they match the prices with that of the L-1 vendor and/or security deposit of the L-1 vendor will be forfeited.
 - b) All the spares of various Makes & Configuration of CCTV camera systems will form an integral part of Annual Maintenance Contract.
43. **Cancellation of Contract and Compensation:** The bank reserves the right to cancel the order/ contract of the selected bidder and recover expenditure incurred by the bank on the following circumstances: -
- a) The selected bidder commits a breach of any of the terms & conditions of the contract.
 - b) The bidder goes into liquidation voluntarily or otherwise.
44. Banks Address for communication purpose:
- "The General Manager,
Jammu and Kashmir Grameen Bank Head Office,
Near Fruit Complex Narwal-180006, Jammu."**
45. **Frequency of submission of AMC reports of CCTV Networks at Branches/Offices:**
- a) Vendor has to mandatorily carry out the Service/Inspection of CCTV Network at every Branch/Office once in every quarter and accordingly submit quarterly AMC report for the quarter to respective Branch/Office covered under AMC.
 - b) The vendor has to submit 04 quarterly AMC reports for every Branch/Office during each year of CAMC period.
 - c) Vendor should handover the original copy of quarterly AMC report at respective Branch / Office.
 - d) Scanned copies of Branch/Office wise quarterly AMC reports shall be submitted to Head Office.

46. PAYMENT TERMS: Payment shall be released in the following manner:

- (i) Payment shall be released only after submission of Service Level Agreement and PBG.
- (ii) AMC cost per annum (as finalized by the Bank) shall be paid in proportion at the end of every 02 quarters subject to submission of 02 quarterly AMC reports by the Vendor.
- (iii) Vendor shall raise AMC Bill/Invoice after every 02 quarters and submit to Head Office. Payment of AMC Bill/Invoice will be made within 15 days after the receipt of Invoices and deduction of penalty charges, if any, imposed by Bank.
- (iv) Vendor will have to mandatorily submit the Branch/Office wise quarterly AMC reports for 02 quarters for which the Bill/Invoice was raised to Head Office which shall be analyzed at Head Office before releasing of payment.
- (v) If the vendor fails to provide quarterly AMC report for any Branch/Office, the respective amount for the same shall be deducted on pro-rata basis from the concerned Bill/Invoice.
- (vi) TDS & GST-TDS as applicable shall be deducted from Bills/ Invoices raised as per Govt Of India guidelines.

G. BIDDERS ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID:

Bank will examine the bids against Bidder's Eligibility Criteria mentioned below

Note:

- a) Bidder must comply with all criteria mentioned below. Non-compliance of any of the criteria will entail rejection of the offer summarily.
- b) Duly self-attested photocopies of relevant documents / certificates should be submitted as proof in support of the claims made. **Jammu and Kashmir Grameen Bank** reserves the right to verify/evaluate the claims made by the bidder independently or by virtue of a third party. Any decision of **Jammu and Kashmir Grameen Bank** in this regard shall be final, conclusive and binding upon the bidders.

Offers received from the bidders who do not fulfil all or any of the eligibility criteria are liable to be rejected.

Bidder's Eligibility Criteria

S.No.	Criteria	Proof to be submitted	Compliance (Y/N)
1	Duly Signed and Stamped Tender document	Copy of Tender document duly signed and stamped on each page (with filled annexures) by authorized signatory as compliance to terms and conditions.	
2	EMD Money	Proof of EMD receipt/ valid certificate for exemption of EMD	
3	The vendor must be a Firm / Proprietary/ Partnership / Company registered under Companies Act.	a) Registration Certificate / Shop License / Certificate of incorporation issued by Registrar of Companies (whichever applicable). b) PAN of Firm c) GST Registration	
3	Bidder must have an at least past 3 years' experience of successfully executing minimum 2 works of Annual Maintenance Contract for minimum 400 numbers of CCTV camera system in multiple locations in India to Government Institutions/ undertakings/ affiliated bodies/ Banks/ Financial Institutions/ PSUs and is active during the last two years.	The Bidders must submit certified copies of Purchase / Work Order. Also submit latest satisfactory performance certificate from minimum 2 different clients.	
4	The Bidder should have an annual turnover of ₹100 Lakh or above from Sales/Service/ Maintenance of CCTV camera system during last 3 years.	Attach Work Order and CA certified copies of the financial statements for FY- 2022-23, 2023-24 & 2024-25	
5	The vendor should have a well maintained registered office in UT of J&K and should have enough staff to provide services in UT of J&K and UT of Ladakh..	Details of the office along with the staff should be provided	
6	The Bidder should be a profit making firm during last three Financial Years 2022-23, 2023-24 and 2024-25. Net Profit after tax shall be considered.	Attach Balance Sheet, Profit & Loss & ITR's of FY- 2022-23, 2023-24 & 2024-25 of the company / Firm / Organisation etc.	
7	The bidder should have been registered for GST.	Attach copies of PAN & GST registration certificate	
8	Vendor should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks or any other organization	Declaration as per <u>Annexure-5</u> should be provided	

NOTE: Copies of all the relevant documents should be duly signed and stamped by the Bidder and enclosed in Technical Bid Envelope along with tender document, EMD and receipt of Tender fees.

H. DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID ENVELOPE:

1. All the supporting documents as mentioned above in **Para No G**
BIDDERS ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED.
2. Annexure-1.
3. Annexure-2.
4. Annexure-3.
5. Annexure-4.
6. Annexure-5
7. Annexure-7.

I. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:

Commercial Bids only (No other document is required to be submitted with the Commercial Bid).

Commercial Bids to be submitted as **"Annexure – 6"** in one single envelope.

We have read and understood the above mentioned minimum eligibility criteria and shall abide by the same.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure-1**Detail of District Wise Bank Locations for AMC of CCTV Camera Systems**

Subject: Rate Contract for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh.

- A) We undertake to provide the service for maintenance of CCTV Camera System installed at various Branches/Offices situated in following Districts of UT of Jammu and Kashmir and UT of Ladakh.

<u>S.No</u>	<u>Regional Office</u>	<u>Name of District</u>	<u>No of Branches/Offices (Including RO's)</u>
1.	RO Jammu	Jammu	66
		Udhampur	9
		Reasi	3
2.	RO Kathua	Samba	16
		Kathua	22
3.	RO Rajouri	Poonch	9
		Rajouri	24
4.	RO Anantnag	Doda	4
		Kishtwar	2
		Ramban	3
		Kulgam	13
		Anantnag	21
5.	RO Srinagar	Srinagar	16
		Pulwama	13
		Shopian	4
		Budgam	12
6.	RO Baramulla	Baramulla	54
7.	RO Bandipora	Bandipora	12
		Ganderbal	9
		Leh (UT of Ladakh)	3
		Kargil (UT of Ladakh)	1
8.	RO Kupwara	Kupwara	24

B) Detail of Branch wise project duration to be covered under AMC is as under:

S.NO	BRANCH/OFFICE	REGIONAL OFFICE	AMC Start Date	AMC upto	AMC Period in No of Days
1	NARWAL	JAMMU	01-01-2026	30-06-2028	911
2	KANHAL	JAMMU	01-01-2026	30-06-2028	911
3	SARORE	JAMMU	01-01-2026	30-06-2028	911
4	GHAGWAL	KATHUA	01-01-2026	30-06-2028	911
5	SAMBA	KATHUA	01-01-2026	30-06-2028	911
6	DAYALA CHAK	KATHUA	01-01-2026	30-06-2028	911
7	MAIN KATHUA	KATHUA	01-01-2026	30-06-2028	911
8	KALUCHAK	JAMMU	01-01-2026	30-06-2028	911
9	KARTHOLI	KATHUA	01-01-2026	30-06-2028	911
10	KUNZAR	BARAMULLA	01-01-2026	30-06-2028	911
11	CHANDILORA	BARAMULLA	01-01-2026	30-06-2028	911
12	BANDIPORA	BANDIPORA	01-01-2026	30-06-2028	911
13	SUMBAL	BANDIPORA	01-01-2026	30-06-2028	911
14	PATTAN	BARAMULLA	01-01-2026	30-06-2028	911
15	HYDERBEIGH	BARAMULLA	01-01-2026	30-06-2028	911
16	KOTLI MIAN FATEH	JAMMU	01-01-2026	30-06-2028	911
17	BRIJ NAGAR	JAMMU	01-01-2026	30-06-2028	911
18	CHATHA	JAMMU	01-01-2026	30-06-2028	911
19	SHALTENG	BANDIPORA	01-01-2026	30-06-2028	911
20	CHANNI HIMMAT	JAMMU	01-01-2026	30-06-2028	911
21	MALIK MARKET	JAMMU	01-01-2026	30-06-2028	911
22	BAHU FORT	JAMMU	01-01-2026	30-06-2028	911
23	GOSHBUG	BARAMULLA	01-01-2026	30-06-2028	911
24	JEEVAN NAGAR	JAMMU	01-01-2026	30-06-2028	911
25	SHAKTI NAGAR	JAMMU	01-01-2026	30-06-2028	911
26	DIGIANA	JAMMU	01-01-2026	30-06-2028	911
27	SARWAL	JAMMU	01-01-2026	30-06-2028	911
28	AZADGUNJ	BARAMULLA	01-01-2026	30-06-2028	911
29	KANISPORA	BARAMULLA	01-01-2026	30-06-2028	911
30	MUTHI	JAMMU	01-01-2026	30-06-2028	911
31	KRANKSHIVAN	BARAMULLA	01-01-2026	30-06-2028	911
32	JADEED	BARAMULLA	01-01-2026	30-06-2028	911
33	SHEERI	BARAMULLA	01-01-2026	30-06-2028	911
34	BAGHBELLA	KUPWARA	01-01-2026	30-06-2028	911
35	MB SOPORE	BARAMULLA	01-01-2026	30-06-2028	911
36	SANGRAMA	BARAMULLA	01-01-2026	30-06-2028	911
37	NC SOPORE	BARAMULLA	01-01-2026	30-06-2028	911
38	BOHRI PATTA	JAMMU	01-01-2026	30-06-2028	911
39	WARPORA	BARAMULLA	01-01-2026	30-06-2028	911

40	KIRPIND	JAMMU	01-01-2026	30-06-2028	911
41	DABLEHAR	JAMMU	01-01-2026	30-06-2028	911
42	TANGMARG	BARAMULLA	01-01-2026	30-06-2028	911
43	SINMBAL CAMP	JAMMU	01-01-2026	30-06-2028	911
44	SIMBAL MORH	JAMMU	01-01-2026	30-06-2028	911
45	SAI	JAMMU	01-01-2026	30-06-2028	911
46	BADYAL BRAHMNA	JAMMU	01-01-2026	30-06-2028	911
47	RS PURA	JAMMU	01-01-2026	30-06-2028	911
48	KUPWARA	KUPWARA	01-01-2026	30-06-2028	911
49	YOUNISO WAHIPORA	KUPWARA	01-01-2026	30-06-2028	911
50	KHUMRIYAL	KUPWARA	01-01-2026	30-06-2028	911
51	LALPORA	KUPWARA	01-01-2026	30-06-2028	911
52	KRALGUND	KUPWARA	01-01-2026	30-06-2028	911
53	WILGAM	KUPWARA	01-01-2026	30-06-2028	911
54	KRALPORA	KUPWARA	01-01-2026	30-06-2028	911
55	CHOWKIBAL	KUPWARA	01-01-2026	30-06-2028	911
56	URI	BARAMULLA	01-01-2026	30-06-2028	911
57	HANDWARA	KUPWARA	01-01-2026	30-06-2028	911
58	RO SRINAGAR	SRINAGAR	01-01-2026	30-06-2028	911
59	HAZURI BAGH	SRINAGAR	01-01-2026	30-06-2028	911
60	BACCHAPORA	SRINAGAR	01-01-2026	30-06-2028	911
61	HARWAN	SRINAGAR	01-01-2026	30-06-2028	911
62	HAIDERPORA	SRINAGAR	01-01-2026	30-06-2028	911
63	PALAPORA	SRINAGAR	01-01-2026	30-06-2028	911
64	GUPTA-GANGA	SRINAGAR	01-01-2026	30-06-2028	911
65	NOWGAM	SRINAGAR	01-01-2026	30-06-2028	911
66	BATAPORA	SRINAGAR	01-01-2026	30-06-2028	911
67	ZEWAN	SRINAGAR	01-01-2026	30-06-2028	911
68	BEMINA	SRINAGAR	01-01-2026	30-06-2028	911
69	LAWAIPORA	SRINAGAR	01-01-2026	30-06-2028	911
70	BALHAMA	SRINAGAR	01-01-2026	30-06-2028	911
71	KANIHIHAMA	SRINAGAR	01-01-2026	30-06-2028	911
72	KHAG	SRINAGAR	01-01-2026	30-06-2028	911
73	ZANIGAM	SRINAGAR	01-01-2026	30-06-2028	911
74	HANJURA	SRINAGAR	01-01-2026	30-06-2028	911
75	BADGAM	SRINAGAR	01-01-2026	30-06-2028	911
76	KRALAPORA	SRINAGAR	01-01-2026	30-06-2028	911
77	WADWAN	SRINAGAR	01-01-2026	30-06-2028	911
78	KREMSHORE	SRINAGAR	01-01-2026	30-06-2028	911
79	RAITHAN	SRINAGAR	01-01-2026	30-06-2028	911
80	OMPORA	SRINAGAR	01-01-2026	30-06-2028	911
81	HUMHAMA	SRINAGAR	01-01-2026	30-06-2028	911
82	BEERWAH	SRINAGAR	01-01-2026	30-06-2028	911
83	LITTER	SRINAGAR	01-01-2026	30-06-2028	911
84	HAWL	SRINAGAR	01-01-2026	30-06-2028	911
85	MALLANGPORA	SRINAGAR	01-01-2026	30-06-2028	911

86	KAKAPORA	SRINAGAR	01-01-2026	30-06-2028	911
87	LORHGAM	SRINAGAR	01-01-2026	30-06-2028	911
88	DADSARA	SRINAGAR	01-01-2026	30-06-2028	911
89	PULWAMA	SRINAGAR	01-01-2026	30-06-2028	911
90	LETHPORA	SRINAGAR	01-01-2026	30-06-2028	911
91	TAHAB	SRINAGAR	01-01-2026	30-06-2028	911
92	MURAN	SRINAGAR	01-01-2026	30-06-2028	911
93	CHAKURA	SRINAGAR	01-01-2026	30-06-2028	911
94	LAJURA	SRINAGAR	01-01-2026	30-06-2028	911
95	SHERSHALI	SRINAGAR	01-01-2026	30-06-2028	911
96	PINJURA	SRINAGAR	01-01-2026	30-06-2028	911
97	KELLER	SRINAGAR	01-01-2026	30-06-2028	911
98	HERMAN	SRINAGAR	01-01-2026	30-06-2028	911
99	KAPRAN	SRINAGAR	01-01-2026	30-06-2028	911
100	GUND	BANDIPORA	01-01-2026	30-06-2028	911
101	MARGUND	BANDIPORA	01-01-2026	30-06-2028	911
102	MANIGAM	BANDIPORA	01-01-2026	30-06-2028	911
103	SHERPATHRI	BANDIPORA	01-01-2026	30-06-2028	911
104	PANDACH	BANDIPORA	01-01-2026	30-06-2028	911
105	DAB	BANDIPORA	01-01-2026	30-06-2028	911
106	WAKURA	BANDIPORA	01-01-2026	30-06-2028	911
107	LAR	BANDIPORA	01-01-2026	30-06-2028	911
108	RO ANANTNAG	ANANTNAG	01-01-2026	30-06-2028	911
109	AISHMUQAM	ANANTNAG	01-01-2026	30-06-2028	911
110	AKOORA	ANANTNAG	01-01-2026	30-06-2028	911
111	KULLAR	ANANTNAG	01-01-2026	30-06-2028	911
112	DIALGAM	ANANTNAG	01-01-2026	30-06-2028	911
113	SALIA	ANANTNAG	01-01-2026	30-06-2028	911
114	ANANTNAG	ANANTNAG	01-01-2026	30-06-2028	911
115	UTTARSOO	ANANTNAG	01-01-2026	30-06-2028	911
116	WAILOO	ANANTNAG	01-01-2026	30-06-2028	911
117	BIDDER	ANANTNAG	01-01-2026	30-06-2028	911
118	DORU	ANANTNAG	01-01-2026	30-06-2028	911
119	YORKHOSHIPORA	ANANTNAG	01-01-2026	30-06-2028	911
120	VESSU	ANANTNAG	01-01-2026	30-06-2028	911
121	HARD TORU	ANANTNAG	01-01-2026	30-06-2028	911
122	KANILVAN	ANANTNAG	01-01-2026	30-06-2028	911
123	KHIRAM	ANANTNAG	01-01-2026	30-06-2028	911
124	LARAM GANJIPORA	ANANTNAG	01-01-2026	30-06-2028	911
125	BUCHOO	ANANTNAG	01-01-2026	30-06-2028	911
126	BIJBEHARA	ANANTNAG	01-01-2026	30-06-2028	911
127	ANCHIDURA	ANANTNAG	01-01-2026	30-06-2028	911
128	BATENGO	ANANTNAG	01-01-2026	30-06-2028	911
129	YARIPORA.	ANANTNAG	01-01-2026	30-06-2028	911
130	ARWANI	ANANTNAG	01-01-2026	30-06-2028	911
131	DEVSAR	ANANTNAG	01-01-2026	30-06-2028	911

132	KELAM	ANANTNAG	01-01-2026	30-06-2028	911
133	AREAH	ANANTNAG	01-01-2026	30-06-2028	911
134	KADDAR	ANANTNAG	01-01-2026	30-06-2028	911
135	CHOWGAM	ANANTNAG	01-01-2026	30-06-2028	911
136	KHURIBATPORA	ANANTNAG	01-01-2026	30-06-2028	911
137	POHLU	ANANTNAG	01-01-2026	30-06-2028	911
138	TARIGAM DEVSAR	ANANTNAG	01-01-2026	30-06-2028	911
139	QASABKHULL	ANANTNAG	01-01-2026	30-06-2028	911
140	KULGAM	ANANTNAG	01-01-2026	30-06-2028	911
141	MUNANDGUFFAN	ANANTNAG	01-01-2026	30-06-2028	911
142	CHANDERKOT	ANANTNAG	01-01-2026	30-06-2028	911
143	MAITRI	ANANTNAG	01-01-2026	30-06-2028	911
144	BANIHAL	ANANTNAG	01-01-2026	30-06-2028	911
145	DODA	ANANTNAG	01-01-2026	30-06-2028	911
146	BADARWAH	ANANTNAG	01-01-2026	30-06-2028	911
147	PRANOO	ANANTNAG	01-01-2026	30-06-2028	911
148	CHECK CHANGERWAN	JAMMU	01-01-2026	30-06-2028	911
149	TOPHSHERKHANI	JAMMU	01-01-2026	30-06-2028	911
150	BHARAT NAGAR	JAMMU	01-01-2026	30-06-2028	911
151	KUNJWANI	JAMMU	01-01-2026	30-06-2028	911
152	TOMAL	JAMMU	01-01-2026	30-06-2028	911
153	RAIPUR	JAMMU	01-01-2026	30-06-2028	911
154	LOWER ROOPNAGAR	JAMMU	01-01-2026	30-06-2028	911
155	PURKHOO	JAMMU	01-01-2026	30-06-2028	911
156	TALIMORE	JAMMU	01-01-2026	30-06-2028	911
157	KHATIKATALAB	JAMMU	01-01-2026	30-06-2028	911
158	JAGTI	JAMMU	01-01-2026	30-06-2028	911
159	REASI	JAMMU	01-01-2026	30-06-2028	911
160	KATRA	JAMMU	01-01-2026	30-06-2028	911
161	BAGHA	JAMMU	01-01-2026	30-06-2028	911
162	JIB (THATHI)	JAMMU	01-01-2026	30-06-2028	911
163	UDHAMPUR	JAMMU	01-01-2026	30-06-2028	911
164	CHENANI	JAMMU	01-01-2026	30-06-2028	911
165	KRIMACHI	JAMMU	01-01-2026	30-06-2028	911
166	CHAK MORH	JAMMU	01-01-2026	30-06-2028	911
167	RATHAIN	JAMMU	01-01-2026	30-06-2028	911
168	CHARISWAIL	JAMMU	01-01-2026	30-06-2028	911
169	MALHAR	JAMMU	01-01-2026	30-06-2028	911
170	SUNDRANI	JAMMU	01-01-2026	30-06-2028	911
171	ISMAILPUR	KATHUA	01-01-2026	30-06-2028	911
172	CHANDAK	RAJOURI	15-01-2026	30-06-2028	897
173	OGMUNA	BARAMULLA	26-03-2026	30-06-2028	827
174	BHOOND	KATHUA	26-03-2026	30-06-2028	827
175	ARAGAM	BANDIPORA	01-05-2026	30-06-2028	791
176	ASHTINGO	BANDIPORA	01-05-2026	30-06-2028	791

177	HAJIN	BANDIPORA	01-05-2026	30-06-2028	791
178	HANJIWERA	BARAMULLA	01-05-2026	30-06-2028	791
179	KHANPETH	BARAMULLA	01-05-2026	30-06-2028	791
180	KHORSHERABAD	BARAMULLA	01-05-2026	30-06-2028	791
181	MIRGUND	BARAMULLA	01-05-2026	30-06-2028	791
182	NEHALPORA	BARAMULLA	01-05-2026	30-06-2028	791
183	NOGAM SONAWARI	BANDIPORA	01-05-2026	30-06-2028	791
184	PANZINARA	SRINAGAR	01-05-2026	30-06-2028	791
185	QUILMUQAM	BANDIPORA	01-05-2026	30-06-2028	791
186	SHEERPORA	BARAMULLA	01-05-2026	30-06-2028	791
187	TILGAM	BARAMULLA	01-05-2026	30-06-2028	791
188	ARINDARPORA	BANDIPORA	01-05-2026	30-06-2028	791
189	BOTINGOO	BARAMULLA	01-05-2026	30-06-2028	791
190	BIJIHAMA	BARAMULLA	01-05-2026	30-06-2028	791
191	BOMAI	BARAMULLA	01-05-2026	30-06-2028	791
192	DUROO	BARAMULLA	01-05-2026	30-06-2028	791
193	GINGAL	BARAMULLA	01-05-2026	30-06-2028	791
194	HYGAM	BARAMULLA	01-05-2026	30-06-2028	791
195	KACHUMUQAM	BARAMULLA	01-05-2026	30-06-2028	791
196	KAMALKOTE, URI	BARAMULLA	01-05-2026	30-06-2028	791
197	MODEL TOWN	BARAMULLA	01-05-2026	30-06-2028	791
198	OTHOORA	BARAMULLA	01-05-2026	30-06-2028	791
199	PATHLA	BARAMULLA	01-05-2026	30-06-2028	791
200	PEERNIYA	BARAMULLA	01-05-2026	30-06-2028	791
201	REBAN	BARAMULLA	01-05-2026	30-06-2028	791
202	SHEER JAGIR	BARAMULLA	01-05-2026	30-06-2028	791
203	SINGHPORA	BARAMULLA	01-05-2026	30-06-2028	791
204	TREGPORA	BARAMULLA	01-05-2026	30-06-2028	791
205	TUJJAR SHARIEF	BARAMULLA	01-05-2026	30-06-2028	791
206	WAGOORA	KUPWARA	01-05-2026	30-06-2028	791
207	KALAMABAD	KUPWARA	02-06-2026	30-06-2028	759
208	LADERWAN	KUPWARA	02-06-2026	30-06-2028	759
209	NATNUSSA	KUPWARA	02-06-2026	30-06-2028	759
210	PHUROPETH	KUPWARA	02-06-2026	30-06-2028	759
211	POSHWAN	KUPWARA	02-06-2026	30-06-2028	759
212	RO KUPWARA	KUPWARA	02-06-2026	30-06-2028	759
213	RO BARAMULLA	BARAMULLA	02-06-2026	30-06-2028	759
214	CHOGUL	BARAMULLA	02-06-2026	30-06-2028	759
215	DRUGMULLA	KUPWARA	02-06-2026	30-06-2028	759
216	GULGAM	KUPWARA	02-06-2026	30-06-2028	759
217	WATPORA	BANDIPORA	03-06-2026	30-06-2028	758
218	LEH	BANDIPORA	03-06-2026	30-06-2028	758
219	KARGIL	BANDIPORA	03-06-2026	30-06-2028	758
220	RO BANDIPORA (SOPORE)	BANDIPORA	04-06-2026	30-06-2028	757
221	KANDI KARNAH	KUPWARA	04-08-2026	30-06-2028	696

222	DAWER GUREZ	BANDIPORA	05-08-2026	30-06-2028	695
223	TADD	KUPWARA	05-08-2026	30-06-2028	695
224	UMER MARKET	BARAMULLA	24-12-2026	30-06-2028	554
225	AGRIKALAN	BARAMULLA	02-02-2027	30-06-2028	514
226	DOBHIWAN	BARAMULLA	02-02-2027	30-06-2028	514
227	KAKARHAMAM	BARAMULLA	02-02-2027	30-06-2028	514
228	KHANPORA BLA	BARAMULLA	02-02-2027	30-06-2028	514
229	PALHALAN	BARAMULLA	02-02-2027	30-06-2028	514
230	WAGUB SOPORE	BARAMULLA	02-02-2027	30-06-2028	514
231	WAILUKRALPORA	BARAMULLA	02-02-2027	30-06-2028	514
232	WATERGAM	BARAMULLA	02-02-2027	30-06-2028	514
233	BONIYAR	BARAMULLA	03-02-2027	30-06-2028	513
234	NADHIHAL	BANDIPORA	03-02-2027	30-06-2028	513
235	NOWGAM LAWOOSA	KUPWARA	03-02-2027	30-06-2028	513
236	TARATHPORA	KUPWARA	03-02-2027	30-06-2028	513
237	PRINGAL	BARAMULLA	03-02-2027	30-06-2028	513
238	SAFAPORA	BANDIPORA	03-02-2027	30-06-2028	513
239	RO RAJOURI	RAJOURI	04-03-2027	30-06-2028	484
240	BAJABAIN	RAJOURI	04-03-2027	30-06-2028	484
241	BAWANI	RAJOURI	04-03-2027	30-06-2028	484
242	BUFLIAZ	RAJOURI	04-03-2027	30-06-2028	484
243	CHANNI PRAT	RAJOURI	04-03-2027	30-06-2028	484
244	CHINGUS	RAJOURI	04-03-2027	30-06-2028	484
245	DARHAL MALKAN	RAJOURI	04-03-2027	30-06-2028	484
246	DHANGRI	RAJOURI	04-03-2027	30-06-2028	484
247	DHARAMSAL	RAJOURI	04-03-2027	30-06-2028	484
248	DHARGLOON	RAJOURI	04-03-2027	30-06-2028	484
249	DOONGI BRAHMANA	RAJOURI	04-03-2027	30-06-2028	484
250	JHULAS	RAJOURI	04-03-2027	30-06-2028	484
251	KHEORA	RAJOURI	04-03-2027	30-06-2028	484
252	LAM	RAJOURI	04-03-2027	30-06-2028	484
253	MANDI	RAJOURI	04-03-2027	30-06-2028	484
254	MANJAKOTE	RAJOURI	04-03-2027	30-06-2028	484
255	MANKOTE	RAJOURI	04-03-2027	30-06-2028	484
256	MENDHAR	RAJOURI	04-03-2027	30-06-2028	484
257	NOWSHERA	RAJOURI	04-03-2027	30-06-2028	484
258	PALAM	RAJOURI	04-03-2027	30-06-2028	484
259	POONCH	RAJOURI	04-03-2027	30-06-2028	484
260	RAJOURI	RAJOURI	04-03-2027	30-06-2028	484
261	SHAHDARA	RAJOURI	04-03-2027	30-06-2028	484
262	SIALSUI	RAJOURI	04-03-2027	30-06-2028	484
263	SIOT	RAJOURI	04-03-2027	30-06-2028	484
264	SOLKI	RAJOURI	04-03-2027	30-06-2028	484
265	SUNDERBANI	RAJOURI	04-03-2027	30-06-2028	484
266	SURANKOTE	RAJOURI	04-03-2027	30-06-2028	484
267	TATAPANI	RAJOURI	04-03-2027	30-06-2028	484

268	TRIATH	RAJOURI	04-03-2027	30-06-2028	484
269	JOURIAN	JAMMU	22-06-2027	30-06-2028	374
270	PALLI MORH	KATHUA	22-06-2027	30-06-2028	374
271	GHO MANHASAN	JAMMU	22-06-2027	30-06-2028	374
272	KHOUR	JAMMU	22-06-2027	30-06-2028	374
273	JAKH	KATHUA	22-06-2027	30-06-2028	374
274	NAGRI PAROLE	KATHUA	22-06-2027	30-06-2028	374
275	NANDPUR	KATHUA	22-06-2027	30-06-2028	374
276	RAJBAGH	KATHUA	22-06-2027	30-06-2028	374
277	RAMGARH	KATHUA	22-06-2027	30-06-2028	374
278	RAYA	KATHUA	22-06-2027	30-06-2028	374
279	SMAILPUR	KATHUA	22-06-2027	30-06-2028	374
280	SWANKHA MORE	KATHUA	22-06-2027	30-06-2028	374
281	ARNIA	JAMMU	22-06-2027	30-06-2028	374
282	BASPUR	JAMMU	22-06-2027	30-06-2028	374
283	CHAKROI	JAMMU	22-06-2027	30-06-2028	374
284	CHOWKI CHOWRA	JAMMU	22-06-2027	30-06-2028	374
285	KHERI	JAMMU	22-06-2027	30-06-2028	374
286	KOTLI JHAJJAR	JAMMU	22-06-2027	30-06-2028	374
287	MAIRA	JAMMU	22-06-2027	30-06-2028	374
288	PALLANWALA	JAMMU	22-06-2027	30-06-2028	374
289	REHAL DHAMALIAN	JAMMU	22-06-2027	30-06-2028	374
290	RO KATHUA	KATHUA	22-06-2027	30-06-2028	374
291	BARWAL	KATHUA	22-06-2027	30-06-2028	374
292	CHADWAL	KATHUA	22-06-2027	30-06-2028	374
293	CHAN GRAN	KATHUA	22-06-2027	30-06-2028	374
294	CR KATHUA	KATHUA	22-06-2027	30-06-2028	374
295	GURAH SALATHIA	KATHUA	22-06-2027	30-06-2028	374
296	HARIPUR MORE	KATHUA	22-06-2027	30-06-2028	374
297	HATLI	KATHUA	22-06-2027	30-06-2028	374
298	JAKHBAR	KATHUA	22-06-2027	30-06-2028	374
299	MISHRIWALA	JAMMU	23-06-2027	30-06-2028	373
300	RCC SHAKTI NAGAR	JAMMU	23-06-2027	30-06-2028	373
301	SANGRAPUR	JAMMU	23-06-2027	30-06-2028	373
302	BANTALAB	JAMMU	23-06-2027	30-06-2028	373
303	BATERA	JAMMU	23-06-2027	30-06-2028	373
304	BHALWAL	JAMMU	23-06-2027	30-06-2028	373
305	BISHNAH	JAMMU	23-06-2027	30-06-2028	373
306	DEOLI	JAMMU	23-06-2027	30-06-2028	373
307	DULHASTI	ANANTNAG	23-06-2027	30-06-2028	373
308	KISHTWAR	ANANTNAG	23-06-2027	30-06-2028	373
309	NAGROTA	JAMMU	23-06-2027	30-06-2028	373
310	NARDI	JAMMU	23-06-2027	30-06-2028	373
311	PALOURA	JAMMU	23-06-2027	30-06-2028	373
312	SATRAYAN CAMP	JAMMU	23-06-2027	30-06-2028	373
313	RO JAMMU	JAMMU	25-06-2027	30-06-2028	371

314	PANGDOUR	KATHUA	25-06-2027	30-06-2028	371
315	MAHANPUR	KATHUA	25-06-2027	30-06-2028	371
316	NADH	KATHUA	25-06-2027	30-06-2028	371
317	PARNALLA	KATHUA	25-06-2027	30-06-2028	371
318	PHINTER	KATHUA	25-06-2027	30-06-2028	371
319	PURMANDAL	KATHUA	25-06-2027	30-06-2028	371
320	SUMB	KATHUA	25-06-2027	30-06-2028	371
321	JANDRAH	JAMMU	25-06-2027	30-06-2028	371
322	KALYANPUR	JAMMU	25-06-2027	30-06-2028	371
323	PARGWAL	JAMMU	25-06-2027	30-06-2028	371
324	PHALLAIN	JAMMU	25-06-2027	30-06-2028	371
325	SRUINSAR	JAMMU	25-06-2027	30-06-2028	371
326	DUGGAN	KATHUA	25-06-2027	30-06-2028	371
327	GUJROO NAGROTA	KATHUA	25-06-2027	30-06-2028	371
328	MANDI SANGWALI	KATHUA	25-06-2027	30-06-2028	371
329	MANDLI	KATHUA	25-06-2027	30-06-2028	371
330	MARTA NAGROTA	KATHUA	25-06-2027	30-06-2028	371
331	AKHNOOR	JAMMU	27-06-2027	30-06-2028	369
332	GAJANSU	JAMMU	02-01-2028	30-06-2028	180
333	KANTHIPORA	KUPWARA	15-03-2028	30-06-2028	107
334	DEVAK	RAJOURI	17-03-2028	30-06-2028	105
335	BAGNOTI	RAJOURI	23-03-2028	30-06-2028	99
336	SHERPUR BALA	KATHUA	21-06-2028	30-06-2028	9

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 2**CCTV Camera Systems – Make & Model and Quantity to be covered under AMC**

Subject: Rate Contract for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh.

Technical & Functional Specifications of systems to be covered under AMC are as under:

1. NVR Systems of various Make (Hikvision, UNV etc) & Model installed at Branches/ Offices to be covered under AMC are as under:

S. No.	No. of Channel of NVR
1.	04 Channel
2.	08 Channel

2. CCTV Cameras Make & Models installed at Branches/ Offices to be covered under AMC are as under:

S. No.	Camera
1.	HIK VISION
2.	UNV

3. TFT Monitor Make & Model installed at Branches/ Offices to be covered under AMC are as under:-

S. No	Make
a)	ACER
b)	ZENITH
c)	ZEBRONIC
d)	IVOOMI
e)	CHIRAG (A.O.C)

4. Surveillance HDD Make & Model installed at Branches/ Offices to be covered under AMC are as under:

S. No	Hard disk Capacity	Hard disk Make
a)	4 TB	Surveillance Hard Disk Drive Make- Seagate or
b)	6/8 TB	WD (Western Digital)

5. Tentative Quantity & Compliance of systems to be covered under AMC are as under:

S.No	ITEM	Qty. (Approx.)	Compliance (Y/N)
1	NVR Systems-4 Ch, 8 Ch, (Various Makes)	336	

2	CCTV Cameras (Various Makes)	1300	
3	Monitor(Various Make)	336	
4	Surveillance Hard Disk (Various Capacity)	336	
5	Accessories like POE Switch, Network Cat-6 cables are inclusive with all above as per requirement.	In all applicable sites	

(These are indicative configuration & quantity. Actual configuration to be verified and tagged by the bidder at the locations after entering into Annual Maintenance Contract within first quarter along with submission of AMC Quarterly Bill.)

Please note that above mentioned quantities may be increased or decreased and payment will be made on actual basis.

Note: Bidders has to compliance that, to arrange the spare parts as required for the repairing of the different equipment from the market without any cost to Bank

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 3**DETAILS OF BIDDER**

S No.	Particulars	Details
1	Name of Bidder	
2	Name of Firm	
2	Address of the Registered Office	
3	Contact No.	
4	E-Mail ID	
5	Name of Contact Person / SPOC	
6	Year of Establishment of Firm	
7	PAN No. of Firm	
8	GST No. of Firm	
9	Bank Details (Payment shall be credited in this account)	
9 a	Account No	
9 b	Account Name	
9 c	IFSC Code	

Detail of Registered Office in UT of Jammu and Kashmir and UT of Ladakh

S No.	Address of Registererd Office in UT of Jammu and Kashmir and UT of Ladakh	Contact Number	e-mail address

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 4**Escalation Matrix and Single Point of Contact Details**

(This letter should be on letter head of bidder duly signed and stamped by authorized signatory)

To
The General Manager
Jammu and Kashmir Grameen Bank
Head Office, Narwal Jammu

Dear Sir,

Subject: Rate Contract for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh.

Escalation Matrix:

Escalation Level	1st Level	2nd Level	3rd Level
Employee Name			
Designation			
Contact No.			
Email ID			
Address			

Single Point of Contact:

S No.	Single Point of Contact	Contact Number	e-mail address

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 5
DECLARATION
(To be given on Firm/ Company Letter Head)

To
The General Manager
Jammu and Kashmir Grameen Bank
Head Office, Narwal
Jammu

Dear Sir,

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake that the EMD submitted by me/us shall be retained by the Purchaser and shall be released after I/We have submitted Performance Security as a pre-requisite for signing the Contract Agreement.
3. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the Jammu and Kashmir Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.
5. I/We here by confirm and declare that we, M/S_____ have never been blacklisted/De-registered by any Government department/ Public Sector Undertaking/ Private Sector/or any other agency for which we have executed/ undertaken the works/ services.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 6
Commercial Bid

(This letter should be on letter head of bidder duly signed and stamped by authorised signatory)

To
The General Manager
Jammu and Kashmir Grameen Bank
Head Office, Narwal-Jammu

Dear Sir,

Sub:- Commercial Bid for Comprehensive Annual Maintenance Contract (CAMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh

Tender Reference Number JKGB/GAD/CCTV-AMC/2025-26/5174 dated 30.10.2025 for empanelment of vendor for Comprehensive Annual Maintenance Contract (AMC) of CCTV Cameras Systems at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh.

We confirm that we have quoted ₹_____ (Rupees _____ only) (excluding GST) and the price breakup for the same is as under:

S.No	Particulars	CAMC Rate (₹) per Unit/per Year (Excluding GST)
1.	NVR System- 4 Channel (Including Surveillance Hard Disk Drive)	₹.
2.	NVR System- 8 Channel (Including Surveillance Hard Disk Drive)	₹.
3.	CCTV Camera	₹.
4.	Monitor (TFT)	₹.
5.	08 Port POE Switch	₹.
Total (A)		₹.
Total (A) in Numbers:- ₹_____/-		
Total (A) in words :- (Rupees _____ only)		

- **As on date, GST on S No. 1 to 5 is _____ %.**
- Rates should be inclusive of all charges (including service charges, transportation, installation, all other taxes etc.) and excluding GST (payable extra on actual Basis) .
- GST shall be paid as per the guidelines of GOI. L-1 Bidder has to mention GST number, %age, amount on the bills.
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected and no correspondence shall be made.
- **L-1 shall be declared on the basis of total cost at A.**

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 7
CHECK LIST

S. NO.	List of Documents	Whether self-attested copy enclosed (Yes/No)	Page No. Where the documents Enclosed.	REMARKS
1	Duly Signed and Stamped Tender document			
2	Receipt of Tran/UTR no. of Tender Fee.			
3	TDR of Earnest Money Deposit			
4	Bank details (Account No and Name, Bank name, IFSC code)			
5	Copy of Registration Certificate (MSME, NSIC, DGSD)			
6	Copy of PAN			
7	Copy of GST Registration Certificate			
8	Details of Financial Statements			
8 (a)	Balance Sheet for FY 2023-24			
8 (b)	Balance Sheet for FY 2024-25			
8 (e)	Profit & Loss Statement for FY 2023-24			
8 (f)	Profit & Loss Statement for FY 2024-25			
9	Annual Turnover Certificate duly attested by CA			
10	Income Tax Returns			
10 (a)	Assessment Year 2024-25			
10 (b)	Assessment Year 2025-26 (if available)			
11	Declaration regarding not-being blacklisted / debarred.			
12	Declaration that the documents attached in response to this bid are genuine and bonafide			
13	Experience Certificate issued by Scheduled Commercial Banks / Financial Institutions (if any)			
14	Copy of Work orders and Work Completion Certificates issued by Scheduled Commercial Banks / Financial Institutions (if any Attach copies of PO and Completion Certificate)			
15	Details of Registered Office In UT of J&K along with authorized officials, valid phone numbers and email			
16	Annexure – 1			
17	Annexure – 2			
18	Annexure – 3			
19	Annexure – 4			
20	Annexure – 5			
21	Annexure – 6 (To be enclosed in Commercial Bid envelope only)			
22	Annexure – 7			

(Signature of the Bidder)

Designation:

Seal of the Firm/ Company